



San Mateo County Harbor District Board of Harbor Commissioners

“To assure that the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

REGULAR MEETING MINUTES

**February 15, 2017
6:30 PM**

San Mateo County Harbor District
Conference Room
504 Avenue Alhambra, 2nd Floor
El Granada, CA 94018

A.) Roll Call – All Commissioners in attendance.

B.) Public Comments/Questions

- Neil Merrilees - welcomes Commissioner Larenas. Gave an update regarding the beach volleyball and stated that all is going well. Would like to come before the Board again for possible future fundraiser.
- Mary Larenas – thanked Harbor District for Pillar Point Harbor site visit and addressing ADA improvements.
- Cassandra Clark – commented regarding the history of the permit for Mavericks. She handed out documentation for the Commissioners.

C.) Commissioner Comments

- Commissioner Chang Kiraly – thanked staff for the site visit to Pillar Point Harbor and thanked the public for coming out.
- Commissioner Brennan – thanked the public and the business owners for coming out to the Pillar Point Harbor site visit. Would like to see one at Oyster Point Harbor as well.

D.) Consent Calendar

ITEMS PULLED FROM THE CONSENT CALENDAR WILL BE HEARD AFTER DISCUSSION ITEMS.

Items 1,2,4,5,6,7 pulled.

3. Special Use Permit, Fee Waiver for Coastside Fishing Club Swap Meet at Oyster Point Marina and Park (Gehret)

Motion: (Brennan/Bernardo) to approve Special Use Permit and Fee Waiver.

Ayes: The motion passed unanimously.

E.) Discussion

President Mattusch chose to take items out of order.

10. 2017 Goals and Objectives (McGrath)

Direction to staff: Commissioners to provide prioritized list of goals and objectives to the General Manager by 5:00 PM on March 3rd for review at the Regular Meeting Agenda on March 15, 2017.

11. Five (5) Year Capital Improvement Plan, 2017/18-2021/22, Initial Review (McGrath/Moren/Lazof)

Direction to staff: Plan for a Special Meeting at a location that will accommodate the public, which will include PowerPoint presentation, storyboards and images, by the end of March.

12. Romeo Pier, Agreement Modification for Romeo Demolition (Moren)

Motion: (Brennan/Chang Kiraly) to approve modification and authorize the General Manager to execute amendment to the agreement with Moffat and Nichol in the amount of \$34,700.

Ayes: The motion passed unanimously.

13. Harbor Commissioner; Salary, Compensation and Equipment Benefits (McGrath)

Direction to staff: Review changing Legislation (Harbor and Navigation Code) for compensation, along with additional look at equipment benefits.

14. Cartel Inc Permit and Surf Contest (Brennan)

President Tom Mattusch recuses himself for this item.

Public Comments:

- Joseph Hardeman – supportive of the surf contest and hopes that it could happen this year.
- Bianca Valenti – supportive of the surf contest and sees it as a big value to the community.
- Jeff Clark – commented regarding the previous permits and contests that have been held and how well they have been run in the past.
- Mary Larenas – comments regarding exchange between Commissioner Chang Kiraly, Commission Brennan and Attorney Steven Miller.
- Tyler Paetkau – attorney for Cartel Management. Claims that Cartel owns rights to operate surf contest.

- John Ullom – commented regarding Cartel Management, Griffin Guess and Red Bull.
- Karen Tynan – attorney for the Committee for Equity in Women’s Surfing. Comments related to surf contest, women’s equity and permits.
- Shawn Cartwright – comments regarding Mavericks/Cartel, equity for women in surfing and directed comments to Commissioners Chang Kiraly and Bernardo.

General discussion by Commissioners and District counsel

- James Lee Han – comments regarding Mavericks and organizers of the events.
- Jon Bremer – commented about profiting on permits of public resources.

This item was informational only

Five-minute break: 8:25-8:30 PM.

9. KN RV Park Lease; Review (Lazof)

Information only.

General discussion by Commissioners District counsel and staff

Public Comments:

- Gregory J. Antone – attorney for KN Properties; commented regarding lease and permit issues, including the CDP which he states are complicated. Stated that a Coastal Development Permit (CDP) was not previously required.
- Keet Nerhan – has improved the property since he has leased the lot. Addressed some of the concerns that have been raised.
- Keith Mangold – commented regarding the restrooms at the RV Park being unavailable, trees being used as latrines and possible water quality issues.
- James Lee Han – Comments regarding the bathroom issues at the RV lot, supportive of MCC letter and suggest the leaseholder get into compliance.
- John Ullom – commented that the leaseholder has cleaned up the lot. Feels the Harbor District should have gotten the CDP.
- Shawn Cartwright – comments regarding Commissioners.

Direction to staff:

Bring this and all Lessees into compliance with agreements

- Make sure that all leases are treated the same.
- Work with lessees to resolve the issue with the restrooms.
- Lease issues in staff reports should include options and recommendations
-

1. **Bills and Claims; Recommend Approval (Chan)**

Motion: (Larenas/Brennan) to approve Amended Bills and Claims.

Ayes: The motion passed unanimously.

Motion to extend meeting~

Motion: (Brennan/Larenas) to extend the meeting to 10:00.

Ayes: The motion passed unanimously.

8. **Surfer's Beach Project; Status Update (Moren)**

Information only.

General discussion by Commissioners of consultant Brad Damitz's report and presentation.

Public Comments:

- James Lee Han – Thankful that this project is pushing along and thanked Mr. Damitz and Commissioner Brennan. He also commented about the future meeting of the Sand Replenishment Committee meeting, and stated that any District meetings be well noticed.
- Matthew Haugh - commented regarding the erosion issue and has concerns related to it.

F.) Discussion/Action on Pulled Consent Items (if any)

Pulled Items not heard due to lack of time

6. **Public Records Act Policy; Approve Policy No. 5.4.0 and Adopt Resolution No. 17-01 (Lazof)**

Recommendation: Adopt Policy 5.4.0 and adopt Resolution No. 17-01 stating District's adherence to requirements of California Public Records Act.

2. **Minutes –Regular Meeting January 18, 2017 (Gehret)**

Recommendation: Approve Minutes of the Regular Board Meeting of January 18, 2017.

4. **Second Quarter Rent Report (Doyle)**

Information only.

5. **Progress Update on Capital Improvement Project of FY 16/17 (Moren)**

Information only.

7. **Activity Reports (McGrath/Lazof/Moren/Merlo/Draper/McCoy)**

Public Comments:

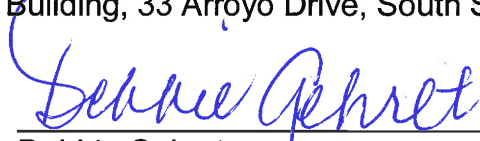
- Shawn Cartwright – appreciates the improvement with change of staffing and responsiveness.
- James Lee Han – commented regarding the change in Board Meeting scheduling.

Motion: (Chang Kiraly/Bernardo) to adjourn.

Ayes: The motion passed unanimously.

Adjournment: 10:00 PM

The next Regular Meeting will be held on March 15, 2017 at the Municipal Services Building, 33 Arroyo Drive, South San Francisco, CA 94080 at 6:30 PM.



Debbie Gehret
Deputy Secretary

Tom Mattusch
President